

**MINUTES** of the meeting of the **APPOINTMENTS SUB-COMMITTEE** held at 12.00 pm on 10 December 2018 at Room G44, County Hall, Kingston upon Thames, Surrey KT1 2DN.

These minutes are subject to confirmation by the Committee at its meeting on Monday, 10 December 2018.

**Elected Members:**

- \* Mr David Hodge CBE (Chairman)
- \* Mr Chris Townsend
- \* Mrs Mary Lewis
- \* Mrs Fiona White
- Mrs Clare Curran

\* = in attendance

**Substitute Members:**

Mrs Clare Curran  
Mary Lewis

**In attendance**

Andrew Baird, Democratic Services Officer  
Dave Hill, Executive Director Children, Families and Learning  
Tina Ohagwa, Interim HR Business Partner

**57/18 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1/18]**

Apologies were received from Clare Curran.

Mary Lewis acted as a substitute for Clare Curran.

**58/18 DECLARATIONS OF INTEREST [Item 2]**

There were none.

**59/18 EXCLUSION OF THE PUBLIC [Item 3]**

**RESOLVED:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information under paragraph 1 of Schedule 12A of the Act.

**60/18 SENIOR APPOINTMENT OF DIRECTOR OF QUALITY ASSURANCE (CHILDREN, FAMILIES AND LEARNING) [Item 4]**

**Declarations of interest:**

None

**Witnesses:**

Andrew Baird, Democratic Service Officer  
Dave Hill, Executive Director Children, Families and Learning  
Tina Ohagwa, Interim HR Business Partner

**Key points raised during the discussion:**

1. Interviews were conducted by a Sub-Committee of the People, Performance and Development Committee for the position of Director of Quality Assurance within the Children, Families and Learning Directorate at Surrey County Council. During the interview, the candidates delivered a presentation to the Committee after which Members asked a series of questions on their presentation. The candidates then responded to a number of set questions asked by the Committee.
2. Following the end of the interviews, Members discussed the performance of the candidates in detail and agreed that Patricia Denney clearly demonstrated the skills and experience necessary to be Director of Quality Assurance for Surrey County Council.

**Actions/ further information to be provided:**

None

**RESOLVED:**

The People, Performance and Development Committee agreed to appoint Patricia Denney to the role of Director for Quality Assurance for Surrey County Council.

**61/18 PUBLICITY FOR PART TWO ITEMS [Item 5]**

It was agreed that the information in relation to the Part 2 items discussed at the meeting would remain exempt.

Meeting ended at: 2.15 pm

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**Chairman**